

**Minutes of the Review meeting on Pensions held on 13.03.2020 at 10.30 AM
in the Office of the Commissioner, Rural Development.**

Present: Sri M. Girija Sankar, I.A.S., Commissioner, RD
Sri P. Chinna Tataiah, Chief Executive Officer (I/c)
SERP Team
Sri Raja APT Online
Sri Rajesh, APT Online
Sri Dasthagiri, APT online

The Commissioner, RD and CEO(i/c), SERP has reviewed the pensions subject and informed that the Hon'ble Chief Minister is desired to complete the disbursement of pensions within 2 hours on 1st April, 2020.

The following issues have been reviewed and instructed to take necessary steps for complete the disbursement of pensions well in advance.

1. Mapping of un-mapped pensioners list should be sent to districts. The Project Director, DRDAs should send the list to all mandal level APMs. The APMs should take print out of list of pensioners village wise and entrust to Community Coordinators. The Community Coordinators with the help of VOAs will contact concerned Village Volunteers and mapping should be taken up in GSWS application on priority basis and it should be completed by 17.03.2020 positively.
2. Mapping of offline pensioners v/s Volunteers screen is enabled in the MPDOs login. The mapping of pensions should be completed by 17th March, 2020.
3. List of Volunteers who will complete 100% disbursement with in 2 hours should be worked out and plan for any Excellency award to the best performer.
4. At SERP level, senior officers should be allotted districts for better monitoring.
5. All Project Directors should ensure 95% disbursement of pensions on 1st day in all Secretariats, Mandals and Municipalities.
6. In urban areas some of the Volunteers are having more number of pensions and some Volunteers are less number of pensions depending on their jurisdiction. Due to this some Volunteers are unable to disburse pensions within time. The APonline is requested to provide Volunteer wise pensioners count in urban to all districts by today evening.

The Project Director, DRDAs should issue instructions through District Collectors to all Municipal Commissioners with a direction to entrust work to Volunteers who are having less number of pensions to assist other Volunteers who are having more number of pensions, so as to improve disbursement in urban areas.

7. 10,947 Village Secretariat and 3,479 Ward Secretariats Accounts have been opened and uploaded in the web portal. Not uploaded Secretariat details will be shared by APonline to districts. Project Director, DRDAs are requested to entrust the work to APMs in rural areas and MEPMA staff in urban areas and see that the accounts should be opened immediately and upload in web portal.

8. APonline is requested to provide 1st March disbursement hourly basis analysis up to Secretariat level to all Project Directors. The Project Directors are requested to contact low performance and lately commenced Volunteers and ascertain details and submit report to the District Collector for taking necessary action.

9. The Health Pensions list will be sent to districts. The Project Director, DRDAs will circulate the list to APMs at mandal level in rural areas and MEPMA in urban areas. The Velugu/Mepma field level staff will ascertain the availability of the pensioners and share the details to Volunteers through MPDOs/Municipal Commissioners.

Timelines:

Sl. No	Name of the Activity	Responsible person	Time line
1	Opening of 576 balance pension accounts in village secretariats and ward secretariats.	PD DRDAs	17.03.2020
2	Mapping of pensioners with village secretariats and ward secretariats volunteers.	Concerned volunteers Through CO/CC/APM	17.03.2020
3	Cash withdrawal	Concerned MPDO and MCs. PDs has to monitor closely	From 26 th March 2020.
4	Distribution of workload to the volunteers in urban areas where volunteers are having less work.	AP Online	13.03.2020
5	Monitoring of arrangements by Village/ward volunteers to get ready well in advance with exact list of pensioners	PDs	20.03.2020
6	Ensure the Health pensioners location and mobile details.	PDs through our field staff (CC/APM)	20.03.2020


 Chief Executive Officer 13/3/2020
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