

Government of Andhra Pradesh
GVWV & VSWS department, APIIC colony, Jawahar
Autonagar- Vijayawada-520007

O/o The Director GVWV & VSWS Department

CIRCULAR

ROC NO. GWS01-COOR/56/2021-GWS(1343997)

Dated:26/02/2021

Sub: - GVWV & VSWS Department – Delivery of services through Village / Ward Secretariats – Collection of User Charges Rs.15/- for all Non-Meeseva Services including 746 services of Energy Department – Certain instructions issued- Requested to collect user charges – Regarding.

Ref: - 1. G.O.Ms.No.156 General Administration (Cabinet – II) Department Dt: 21.12.2019.
2. G.O.Ms.No. 33, General Administration (Cabinet-II) Department Dt:13.04.2020.
3. G.O.Ms.No. 2 Gram Volunteers/Ward Volunteers & Village Secretariats /Ward Secretariats Department Dated: 16.06.2020.
4. Memo. No. 1172425/GWS01/10/2020 Gram Volunteers/Ward Volunteers & Village Secretariats /Ward Secretariats Department Dt:21.08.2020.
5. Instructions of the Principal Secretary Government, GVWV & VSWS Department in the Departmental review meeting Dated:03-02-2021.

Government in the references 3rd cited that the Department shall be responsible for the delivery of services through the existing service delivery architecture and seamless transaction to the new architecture through the Village / Ward Secretariats. The GVWV & VSWS Department shall continue to collect the user charges as per the current ESD-MeeSeva rates for both G2C & B2C services which will be deposited in on exclusive PD Account under the control of Commissioner & Director of GVWV & VSWS Department.

In the reference 4th cited above, all the Municipal Commissioners and the MPDOs are directed to give necessary instructions to all Ward Secretariats and Village Secretariats to collect user charges on par with current ESD MeeSeva rates for delivery of both G2C & B2C services through Village / Ward Secretariats. All the Joint Collectors (VWS&D) were also requested to ensure for implementation of these instructions and review the collection & remittance of the service charges and statutory charges on regular basis.

In the reference 5th cited, the Principal Secretary to Government, GVWV&VSWS department has reviewed the financial position of the Department and opined that the resources are very meagre, and the Department will not be able to meet even payment of High Security stationery and Mobile bills of Volunteers. Hence the Principal Secretary has instructed to collect the user charges from the Non-Meeseva Services.

After thorough examination and taking into consideration of the financial position of the GVWV & VSWS Department the following circular instructions are issued to collect user charges for Non-Meeseva Services.

1. **Collect Rs.15/- towards user charges for all Non-Meeseva Services.**
2. **Collect user charges on par with Meeseva rates for the Meesvea services of the Energy Department.**
3. **Collect Rs.15/- towards user charges for all Non-Meeseva Services of the Energy Department.**
4. **If existing user charges are more than Rs.15/- for Non-Meeseva Services shall be continued.**
5. **If existing user charges are less than Rs.15/- for Non-Meeseva services, it shall be Rs.15/-**
6. **The user charges for the B2C Services i.e collection of electricity bill payments the user charges are as follows:**

S. No	Bill Range (Rs.)	User Charges in Rupees
1	1-200	2.00
2	201-1000	5.00
3	1001-2500	10.00
4	2501 and above	25.00

7. **While offering services through Village/ Ward secretariats for some services need to upload documents and collect an amount Rs.5/- per page towards scanning and uploading of the documents beyond 4 pages. If it is below 4 pages need not to collect any amount from the citizens towards scanning charges.**

The Municipal Commissioners and MPDOs are requested to issue instructions to all Village/Ward Secretariats and collect the user charges for all Non-Meeseva Services as mentioned above and see to remit the same in the GVWV & VSWS Account through any of the Modes: UPI, CFMS and Bank Challan.

All the Divisional Development Officers are requested to ensure to issue instructions to the Village/Ward Secretariats by the MPDOs and Municipal Commissioners for collection of user charges for Non-Meeseva Services and remit the same.

The Joint Collectors (VWS & D) are requested to ensure for implementation of these

instructions and collection of user charges & other charges and remittances after duly reconciling with collections and review the same.

The Additional Commissioner (Digital Services), Project Manager IT and M/s. TCS/APONLINE are requested to make necessary changes and modifications in the GSWS Portal for collection and remittance of above user charges.

The Additional Commissioner (Finance & Accounts) is requested to take necessary action for smooth remittance of the user charges and furnish weekly reconciliation statements.

These orders came into force with immediate effect and any deviation of these instructions shall be viewed seriously and disciplinary proceedings will be initiated against the responsible persons who deviated these instructions. If any loss occurred due to non-collection of user charges, the loss will be recovered from the concerned and it will be treated as misappropriation of funds and appropriate disciplinary action will be taken.

Narayana

Bharath Gupta

DIRECTOR

To

All Joint Collectors (VWS & D)

All Municipal Commissioners

All Divisional Development Officers.

All MPDOs.

Copy to

The Additional Commissioner (Digital Services), GVWV & VSWS Department.

The Additional Commissioner (Finance & Accounts), GVWV & VSWS Department.

The Project Manager IT, GVWV & VSWS Department.

M/s. TCS/APONLINE.

PS to the Principal Secretary to the Government, GVWV & VSWS Department.