

**GOVERNMENT OF ANDHRA PRADESH
O/o GVWV & VSWS DEPARTMENT, AUTO NAGAR, VIJAYAWADA-
520007.**

From Dr. G. Lakshmisha,
I.A.S.,
Director, GVWV&VSWS
(FAC),

To
The District GSWS In charge Officers & Project
Directors DRDAs in the State.

Sir,

Letter No:2089966/GVWV&VSWS/YSRBIMA/J/2023 Dt.26/05/2023.

Sub:GVWV&VSWS Department - YSR BIMA 2023-24 - Request for
- completion of enrolment and e-KYC of PBES (Primary Bread Earners)
of BPL families through door to door survey and submission of
respective data - Reg.

Ref: 1. GO.MS NO: 7, of LFB &IMS (Lab.I) Department, dated:
- 27.06.2021.
2. GOMs.No.23, dated 11.06.2022 of LFB&IMS (Lab.1) Department
3. Lr No:K/840/2022 dt:08-05-2023 of the Commissioner of
Labour, Vijayawada.

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I invite your attention to the references cited.

It is to submit that as per G.O.Ms. No:7 Labour, Factories, Boilers &
Insurance Medical Services (LAB.I) Department - dated: 27-06-2021
Labour Department is the "Nodal Agency" and GVWV & VSWS Department
is the "Implementing Agency" with effect from 1st July 2021.

The YSR BIMA Scheme 2021-22 was ended by 30th June, 2022.

In the reference 2nd cited Government have issued GO.MS NO:23 LFB
& IMS (Lab-I) Department dt:11-06-2022 and decided to continue the YSR
BIMA Scheme for a further period with effect from 1st July, 2022 with the
following benefits:

- a. Payment of Rs.1.00 lakh relief amount directly by the Government to
the nominees of the beneficiaries towards Natural Death in the age
group of 18-50 years.
- b. Payment of Rs.5.00 lakh relief amount to the beneficiaries towards
Accidental Death/Permanent Disability in the age group of 18-70

years through Group Insurance Scheme by payment of premium by Labour Department to the competitive Insurance Company identified by the Committee following due procedure calling E-tenders and adoption of Reverse Tendering procedure.

In the reference 2nd cited, Government had issued orders for continuation of implementation of YSR BIMA from 01.07.2022 onwards as per the guidelines issued vide GO 1st cited. The YSR BIMA scheme 2022-23 is being implemented covering 1.22 crore Primary Bread Earners of BPL families and the said scheme comes to an end on 30.06.2023 for Natural deaths and 15-07-2023 for accidental deaths.

In the reference 3rd cited the Commissioner of Labour Vijayawada has requested to provide the details of PBES and their respective nominees on or before 20.06.2023.

In this regard all the Project Directors, DRDAs and District GSWS Incharge Officers in the State are informed that the YSR BIMA Scheme for 2023-24 will be commenced from 01-07-2023 for Natural Deaths and commenced from 16-07-2023 for Accidental Deaths. In order to ensure the continuity and to give an option for those BPL families to choose and replace existing PBE who otherwise would not be qualified for YSR BIMA accidental insurance by the virtue of his/ her age as on 15.07.2023, it is required to enroll through e-KYC, PBES pertaining to the new/ updated BPL families.

The guidelines for enrolment process for the YSR BIMA Scheme 2023-24 are as follows;

Eligibility Criteria for enrolment:

The members should be aged between 18 completed years and should be below 70 years. He / She should be from Below Poverty line. He / She should be Primary Bread earning member.

Verification of Age:

The member covered under the Scheme is in the respective age group as desired by the scheme. Age admission will be done based on Aadhar or any other document as specified in the notification under section 7 of the Aadhar Act.

Primary Bread Earner:

A person who is an earning member in the family and whose income/earning is a source for sustaining the members of the family or dependents.

Appointment of Nominee:

PBE shall appoint the spouse or children or dependents to be their nominee or nominees in accordance with Section 39 of Insurance Act 1938. If the PBE does not have a spouse or child/children or dependents, then they shall appoint their legal representatives to be the nominee. In case the nominee is a minor, then the PBE shall appoint an Appointee/Guardian to receive the benefit of the assurance. The PBE shall furnish details of nominees as follows:

SI . No	Case	Nominee
1.	In case of married PBE	Spouse
2.	If spouse is not available	Son/Daughter
3.	If the PBE is unmarried	Mother/Father
4.	If mother or father are not available	Unmarried/Widowed Sister

SLA for YSR Bima Enrolment:

SI No.	Activity	Responsible	SLA (in Working Days) for Surveyed and Non-Surveyed members
1	Enter the Aadhaar of the Bread Earner	GV / WV	5 days (T5)
2	Capture eKYC through biometric and verify the data with UIDAI		
3	Verify the Disclaimer and authenticate using Aadhaar biometric	WEA / WWDS	T5+5

The detailed Standard Operating Procedures (SOP) for Enrolment of Members under YSR Bima is given below;

Role of Grama/Ward Volunteer**1) For Surveyed Members:**

- a. Based on the information available in the YSR Bima volunteer mobile app, the PBE is already identified for a rice card. The volunteer shall verify from the family members in the rice card whether PBE, Nominee and other details are correct or not. If all details are found correct, then the Volunteer Authenticate the details in the app and e-KYC has to be captured.

A. Change of PBE :

- a. The volunteer shall select a family member as the PBE based on the

request of the family members.

- b. Enter the Aadhaar number of the PBE.
- c. Capture eKYC through biometric and verify the data with UIDAI.
- d. Verify Name, Father/Husband Name, Age, Occupation, Caste, Caste Category of the Bread Earner.
- e. Capture details of the nominee such as Name, Aadhaar, DOB, Relation and Bank Account.

B. Change of Nominee :

- a. All the existing 'SELF NOMINEE' must be changed and to updated Nominee Details.
- b. Nominee should be a family member of PBE.
- c. If nominee is a minor GV/WV shall capture details of an appointee/guardian such as Name, Aadhaar, and Relation.
- d. GV/WV shall give consent to disclaimer and authenticate using Aadhaar biometric.
- e. Data shall be submitted.

C. Other Changes:

- a. Name corrections, Age, Caste, Caste Category and occupation of the Bread Earner.
- b. Correction of details of the nominee such as Name, Aadhaar, DOB, Relation and Bank Account.

2) For Non- Surveyed Members:

- a. The Grama/ Ward Volunteer shall visit door to door of rice card family and select/enter the rice card number in YSR Bima volunteer mobile app.
- b. The volunteer shall select a family member as the PBE based on the consent of the family members.
 1. Enter the Aadhaar number of the PBE
 2. Capture eKYC through biometric and verify the data with UIDAI.
 3. Enter Father/spouse Name, Age, Caste, Caste Category and occupation of the PBE.
 4. Capture details of the nominee such as Name, Aadhaar, DOB, Relation and Bank Account (if available).
 5. If nominee is a minor GV/WV shall capture details of an appointee/guardian such as name, Aadhaar, relation with the minor.
 6. GV/WV shall give consent to disclaimer and authenticate using Aadhaar biometric.
 7. Data shall be submitted

Role of Welfare Education Assistant/Ward Welfare & Development Secretary:

For Surveyed Members:

- a. WEA/WWDS shall verify all the Existing PBEs and Authenticate the details submitted by the volunteer.
- b. WEA/WWDS shall verify all the PBE changes and nominee changes and authenticate the details submitted by the Volunteer.

For Non- Surveyed Members:

- a. The WEA/WWDS shall visit and verify all the PBEs and Authenticate the details submitted by the Volunteer of Non- Surveyed (New Enrolment) rice cards. Verify whether the selected person is PBE or not?
- b. If yes, the WEA/WWDS shall continue for eKYC.
- c. If not WEA/WWDS, shall select a family member as PBE based on the consent of the family members.
- d. Enter Aadhaar number of the PBE.
- e. Verify PBE details such as Name, Father/spouse Name, Age, Caste, Caste Category, occupation.
- f. Verify the nominee details such as name, Aadhaar, DOB, relation.
- g. If nominee is a minor, the verify appointee/guardian details such as Name, Aadhaar, Relation with the minor.
- h. WEA/WWDS may change/update any detail wherever applicable.
- i. WEA/WWDS shall give the consent to disclaimer and authenticate using Aadhaar biometric k. Data shall be submitted.

Role of MPDO/Municipal Commissioner:

- a. MPDO/Municipal Commissioner are responsible for enrolment of the YSR BIMA scheme in Mandals/ULBs
- b. Shall monitor day to day progress of the enrolment of YSR BIMA under their jurisdiction

Role of District GSWS Incharge Officers & PDs of DRDAs (YSR BIMA District Nodal Officer):

District GSWS In charge Officers & PDs of DRDAs are responsible for enrolment of the YSR BIMA scheme.

Therefore, all the District GSWS Incharge Officers & PDs of DRDAs in the State are requested to follow the above said instructions / guidelines scrupulously for enrolment of PBEs for YSR BIMA scheme 2023-24 and requested to complete enrolment of PBEs and their respective nominees on or before **07-06-2023** without fail.

Yours Sincerely,

**Dr G Lakshmisha I A S
Director, GVWV&VSWS.**

Copy to all District Collectors in the State.

Copy to all Joint Collectors, DLDOs, MPDOs, Municipal Commissioners in the State.

Copy to the Special Commissioner of Labour , Vijayawada.

Copy submitted to Special Chief Secretary to Government GVWV & VSWS Dept., , AP, Secretariat , Velagapudi.

Copy to Special Chief Secretary to Govt., Labour , Factories , Boilers and

IMS Department , AP, Secretariat , Velagapudi.